



BUDGE BUDGE INSTITUTE OF TECHNOLOGY (BBIT)

(A unit of Jagannath Gupta Family Trust)

(Approved by AICTE, Govt. of India and Affiliated to MAKAUT & WBSCTVESD)

Nischintapur, Budge Budge, Kolkata-700137 Phone : 033-2482 0676/70 Telefax : 033-2482 0641

Email : contact@bbit.edu.in Website : www.bbit.edu.in

CULTURAL & SPORTS COMMITTEE – 2023-24

1. Cultural Committee

Objectives

To promote and arrange extracurricular activities to bring out the talents of students in the performing arts.

Duties & Responsibilities

- The Cultural Committee shall be responsible for all intra and inter collegiate cultural events in the College.
- To plan and schedule cultural events for the Academic year. (Tentative dates to be included in the academic calendar of the Institute)
- The Convener of the committee shall conduct a meeting of the committee to discuss and delegate tasks.
- Procedure to organize cultural events :
 - i. To prepare Annual Budget for various Cultural events.
 - ii. To obtain formal permission from the college authorities to arrange programs.
 - iii. To decide the date, time and agenda of the programs.
 - iv. To inform members of staff and students about the events.
 - v. To arrange the venue and logistics (audio/video system, dais, podium etc.)
 - vi. To invite the chief guest and other dignitaries
 - vii. To arrange for mementos for guests and gifts/certificates for the participants.
- The committee shall display on the Notice Board/Website information about festivals to be celebrated.
- Events arranged for students in coordination with 'Students Cultural Committee' are
 - i. Fresher's Day
 - ii. Teachers' Day
 - iii. Celebrations of various festivals
 - iv. National Science Day
 - v. Farewell to passing out batch
 - vi. Annual Cultural Fest and Tech Fest
 - vii. Any other events as decided by the competent authority
- Various programs arranged for the staff are :
 - i. Picnic
 - ii. Birthday celebration
 - iii. Felicitation of staff achievements
 - iv. Family get together (Durga Puja / Dussera celebration)
 - v. Agomoni etc.
- The Cultural Committee shall also be responsible for organizing the following events :
 - i. Independence Day
 - ii. Republic Day
 - iii. Women's Day
 - iv. Engineer's Day
- Any other duties that the Director/ Principal may assign.



"Committed to provide Quality Professionals to the world"

Courses Offered : Management (MBA), M.Tech (CSE, Power System), Engineering : B. Tech in CE, ME, EE, ECE, CSE; Polytechnic : CE, ME, EE, ETCH, CST
Member of International Societies : 1) IUCEE, USA 2) IFES, USA.



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Composition

The cultural committee is composed of a convener and member from the faculty, staff and students:

Sl.No	Name	Designation	Department
1	Prof.(Dr.) Moumita Poddar	Convener	Dean- MBA
2	Prof.(Dr.)Siladitya Bandhopadhyay	Member	Dean-Students
3	Prof.(Dr.) Pallab Roy	Member	ME
4	Prof.(Dr.) Arnab Chatterjee	Member	BSH
5	Ms. Kakli Sengupta(Das)	Member	ECE
6	Dr. Anindita Naha	Member	BSH
7	Ms. Sudeshna Nath	Member	EE
8	Ms. Tapashri Sur	Member	CSE
9	MS Rituporna De	Member	CSE
10	Ms. Shruti Ray	Member	Admin
11	Ms. Richie Somaddar	Member	Admin
12	Mr. Arindam Halder	Member	Admin
13	Ms. Anshu Priya	Student Member	CSE, 4 th year
14	Mr.Vikash Kumar Mondal	Student Member	CSE, 4 th year
15	Mr. Vicky Prasad Yadav	Student Member	CSE, 3 rd year
16	Mr. Chandan Shaw	Student Member	II, 3 rd year

2. Sports Committee

Objectives

To provide healthy leisure time for every BBITian.

Duties & Responsibilities

The committee is responsible for coordinating and overseeing the day to day the activities. This includes making decisions, organizing activities, ensuring that the committee function within guidelines as well as planning and organising the annual sports activities.

A. Coordination with the Students

- Keeping stock of previous and current years sports goods. The stock will be held under the custody of Senior Warden (Boys Hostel).
- Ordering sports goods in consultation with the Director/ Principal.
- Arranging the venues for sports events in consultation with the Director/ Principal
- Drawing lots for various sports.

B. Coordination with the Director/ Principal

- Obtaining permission to hold sports events in the college campus or at the BBIT Ground.
- To recommend students for permission to participate in the intra-or inter- college events
- To recommend sanction for Entry/ Registration fees to participate in various sports events
- To recommend attendance to students who have part in sports events
- To recommend sports activities during Inter College Sport & Cultural Fiesta.

C. Sort out any issues taking place during matches (Team selections, objections, quarrels etc.)

D. Maintaining discipline in all events happening in and outside the college.



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- E. Holding sports events for staff members.
- F. Maintaining records of sports events attended by students outside the college, within the university and outside. This is especially important from the Annual Day point of view, as the information is required for the Director's report & Prize Distribution Ceremony.
- G. Participation in sports events outside the college/ University shall be allowed only till the end of Annual Day Celebration
- H. The schedule of events for the whole academic year shall be finalized well in advance in consultation with the students'
- I. On working days, sports and games are to be held from 4pm to 7pm. On non-working days, permission from the Director/ Principal is necessary.
- J. Any other duties the Director/ Principal or the Associate Director may assign.

Composition

The Sports committee is composed of a convener and member from the faculty, staff and students:

Sl.No	Name	Designation	Department
1	Prof.(Dr.) Siladitya Bandhopadhyay	Convener	Dean-Students
2	Dr. Sourav Sadhukhan	Member	BSH
3	Mr. Champak Adhikari	Member	ECE
4	Mr. Jayanta Mistri	Member	ME
5	Mr. Rakesh Kumar Gupta	Member	CSE
6	Mr. Subhadeep Majumdar	Member	CSE
7	Ms. Mousumi Ojha	Member	CSE
8	Mr. Soubhik Bagchi	Member	EE
9	Ms. Chaiti Ray	Member	CE
10	Mr. Amit Kumar Gupta	Member	Admin
11	Mr. Sanjay Shaw	Member	Admin
12	Mr. Joydeb Saroj	Member	Staff
13	Mr. Manash Barui	Member	Staff
14	Mr. Saket Suman	Student Member	CSE, 4 th year
15	Mr. Mukund Kumar	Student Member	CSE, 3 rd Year
16	Mr. Sanket Saroj	Student Member	ME, 4 th year
17	Mr. Abhinav Chetri	Student Member	CE, 2 nd year

Date: 18/04/2024

Signature & Seal of Dean Students



Signature & Seal of Director
Prof. Dr. (Col.) Probhas Bose
Director
Budge Budge Institute of Technology